

City Staff Report

Original signed by: City Manager Johnson

Report Date: September 14, 2023

Meeting Date: September 26, 2023

To: City Manager

From: Rhya Hartley, Deputy Corporate Administrator

Subject: 2024 Annual Regular Meeting Schedule

Purpose

The purpose of this report is for Council to approve the 2024 Annual Regular Council Meeting Schedule.

Summary

- Council must approve the Annual Regular Council Meeting Schedule before November 10th annually, as per s.124 of the *Community Charter* and, s.6 of Council Procedure Bylaw 1920 of 2022.
- Once the Annual Regular Council Meeting Schedule has been approved by Council, City staff will then post this meeting schedule at City Hall Public Posting Areas and advertise this meeting scheduled in the local newspaper, as per Sections 94 and 127 of the *Community Charter* and Section 6 of Council Procedure Bylaw 1920 of 2022.
- City Staff will also update the Council Meeting Calendar on the City's website.

Recommendation

THAT Council approves the 2024 Annual Regular Council Meeting Schedule, as attached to the September 26, 2023 Council meeting agenda.

Statutory Requirements

Community Charter, s.94, 124 and 127

Council Policy

Council Procedure Bylaw 1889 of 2020, Section 6

Financial Implications

Approximately \$900 Newspaper Advertising (once/week for two consecutive weeks, *Community Charter*, Sec. 94)

Attachments

1. 2024 Annual Regular Council Meeting Schedule

Concurrence

City Manager, Director of Corporate and Financial Services

Options

1. Council approves the 2024 Annual Regular Meeting Schedule as presented.
2. Council amends and approves the 2024 Annual Regular Meeting Schedule.