

Staff Report

Original signed by: City Manager Johnson

Report Date: November 29, 2021
Meeting Date: December 7, 2021
To: City Manager
From: Director of Community Services
Subject: Visitor Centre Management Agreement

Purpose

The purpose of this report is to obtain Council approval to enter into a Management Agreement with the Chamber of Commerce for the Visitor Centre.

Summary

- The Chamber of Commerce has managed the Visitor Centre for a number of years with the most recent five year agreement set to expire December 31, 2021.
- The proposed agreement for the Chamber of Commerce to continue to manage the Visitor Centre is for a five year term, expiring December 31, 2026.
- The proposed agreement is substantially similar to the previous agreement with the only changes made being to reflect current practices including the renovation of the Centre, the provision of janitorial services, and information related to the Chamber's role in the production and distribution of the Visitor Guide.
- The proposed fee for service for the Chamber to manage the Visitor Centre is \$102,625 (less any Destination BC and summer student grants obtained) which represents a 2% increase over 2021.
- As per the previous agreement, the fee for service increases by 2% each year of the agreement.

Recommendation

THAT COUNCIL enter into the attached five year agreement with the Quesnel and District Chamber of Commerce for the management of the Quesnel Visitor Centre located at 703 Carson Avenue in Quesnel.

AND THAT the Mayor and the Corporate Administrator be authorized to execute such documentation as required to complete the Agreement.

Financial Implications

The fee for service to operate the Visitor Information Centre is \$102,625 in 2022 (less any Destination BC and summer student grants). This represents a 2% increase over 2021.

Attachments

- Draft Agreement