

Administration Report

Original signed by: City Manager Johnson

Report Date: June 13, 2023

Meeting Date: June 20, 2023

To: City Manager

From: Director of Community Services

Subject: BC Transit Annual Operating Agreement 2023-2024

PURPOSE

To obtain Council approval to enter into the 2023/24 Annual Operating Agreement (AOA) with BC Transit for the provision of conventional and custom service.

SUMMARY

- The City has a Transit Service Agreement (TSA) with BC Transit that provides the basis for transit services in Quesnel.
- Each year, the City and BC Transit enter into an Annual Operating Agreement (AOA) that confirms the annual budget, service level, and cost structure for the transit system.
- BC Transit is now billing local government partners based on actual expenditures instead of based on the budget.
- The City has \$63,633 in a Local Transit Fund, held by BC Transit, which is a combination of remaining Safe Restart Funding and any overages from when BC Transit was billing based on budget prior to the change to billing based on budget. This funding can be applied to the City's share of transit costs at anytime at the request of the City.
- Under the terms of the Safe Restart Funding contribution agreement, BC Transit and its local government partners are required to maintain targeted essential transit service levels and fees through to the end of the 2023/24 fiscal year.

RECOMMENDATION

THAT Council approves entering into the 2023/24 Annual Operating Agreement for Quesnel Transit Service with BC Transit;

AND THAT the Mayor and Corporate Administrator be authorized to execute such documentation as required to complete the Agreements.

FINANCIAL IMPLICATIONS

- The total cost of conventional and custom services over the term of the 2023/2024 AOA is estimated to be \$1,291,307.
- The estimated net municipal share for the service under the agreement is \$563,814. Funding has been included in the City's operating budget.
- The actual net municipal cost will vary depending on actual costs and revenue.

ATTACHMENTS

- Annual Operating Agreement 2023/2024