Approve Level in Base Camp

Let's log in to Base Camp
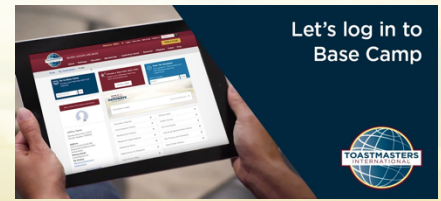
Step 1

Go to Toastmasters International (TI) at **https://www.toastmasters.org/**. Click on **Login**. Enter your **Username, Email, or Member ID** and **password** associated with your Toastmaster membership. Next click on **Log In.**

Log In

Enter login information

Member ID/Email*

Username, Email, or Member ID

Password *

Click Login

Log In

Step 2

Click on, **Pathways** drop down menu. Next, click Go to **Base camp.**

WHERE LEADERS ARE MADE

About Pathways Education bership Leaders
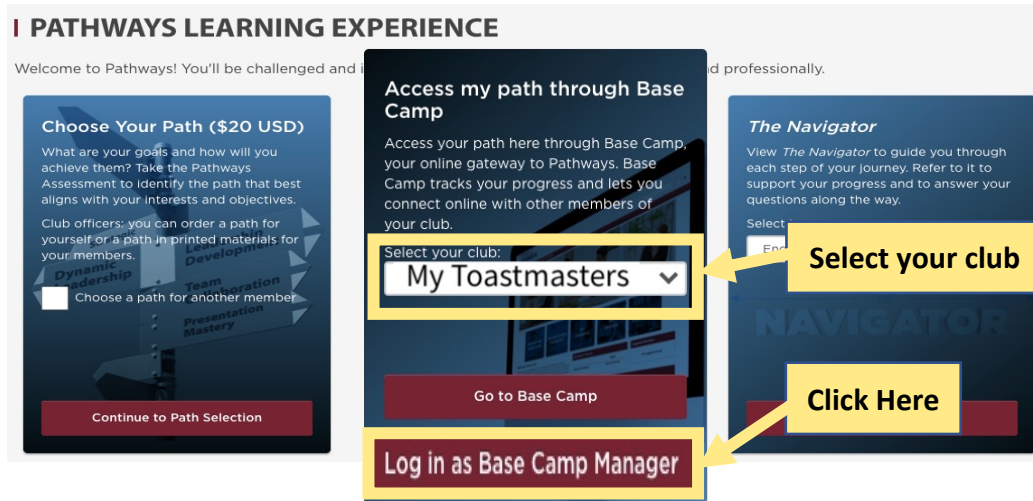
Click Here

Pathways
Learn more
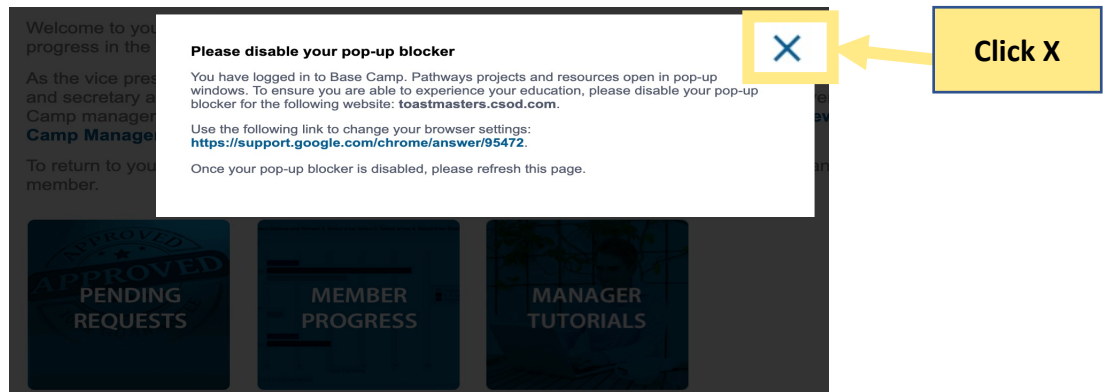Start Page
FAQ

Go to Base Camp
Pathways Updates

The
Ac

Step 3
Under Access my path through Base Camp, select your club. Click **Log in as Base Camp Manager.** Blue check mark appears. Click **Go.**
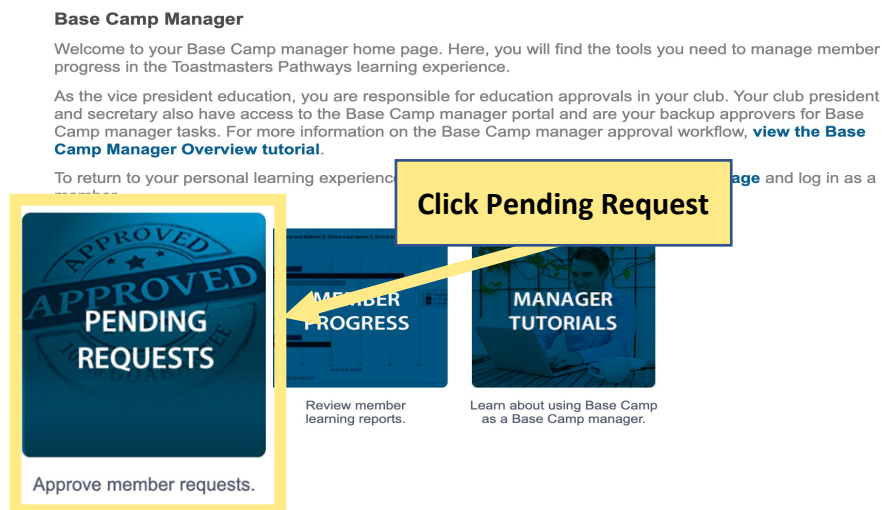
I PATHWAYS LEARNING EXPERIENCE

Welcome to Pathways! You'll be challenged and i...d professionally.

Choose Your Path ($20 USD)
What are your goals and how will you achieve them? Take the Pathways Assessment to identify the path that best aligns with your interests and objectives.

Club officers: you can order a path for yourself or a path in printed materials for your members.

☐ Choose a path for another member

Continue to Path Selection

Access my path through Base Camp
Access your path here through Base Camp, your online gateway to Pathways. Base Camp tracks your progress and lets you connect online with other members of your club.

Select your club:
My Toastmasters ⌄

Go to Base Camp

Log in as Base Camp Manager

The Navigator
View *The Navigator* to guide you through each step of your journey. Refer to it to support your progress and to answer your questions along the way.

Select...

Select your club

Click Here

Step 4
Next, click **X t**o disable pop-up blocker for Toastmasters International.

Welcome to you... progress in the...

As the vice pres... and secretary a... Camp manage... **Camp Manage...**

To return to... member.

Please disable your pop-up blocker
You have logged in to Base Camp. Pathways projects and resources open in pop-up windows. To ensure you are able to experience your education, please disable your pop-up blocker for the following website: **toastmasters.csod.com**.

Use the following link to change your browser settings: **https://support.google.com/chrome/answer/95472**.

Once your pop-up blocker is disabled, please refresh this page.

✕

Click X

PENDING REQUESTS | MEMBER PROGRESS | MANAGER TUTORIALS

Step 5
 Under Base Camp Manager, click on first box, **Pending Requests.**

Base Camp Manager

Welcome to your Base Camp manager home page. Here, you will find the tools you need to manage member progress in the Toastmasters Pathways learning experience.

As the vice president education, you are responsible for education approvals in your club. Your club president and secretary also have access to the Base Camp manager portal and are your backup approvers for Base Camp manager tasks. For more information on the Base Camp manager approval workflow, **view the Base Camp Manager Overview tutorial**.

To return to your personal learning experience...age and log in as a member.

Click Pending Request

APPROVED
PENDING REQUESTS

MEMBER PROGRESS
Review member learning reports.

MANAGER TUTORIALS
Learn about using Base Camp as a Base Camp manager.

Approve member requests.

Step 6
Under View Pending Request, check **member name and level.** Click on, **green check** mark to approve.

Report By.	Training.	Type.	Date.	Options
Member 5, Awesome **My Toastmasters Club**	**Level 1 Completion Dynamic Leadership**	**Completion**	**20/21/2020 12:34PM**	✓ X

Step 6
Under Approve Request add comment. Click **Submit**.

Step 7
Next under the **setting icon** drop down. Click **Log out** to exit Base Camp.