



VoteRiders Wisconsin Campus and Community Liaison

OVERVIEW

VoteRiders is a nonpartisan 501(c)(3) nonprofit, focused on voter ID education and assistance. We work nationwide and in key states to raise awareness of voter ID laws, make sure voters know what ID they need to vote in their state, and provide help if they need it. Our programs identify, educate and help voters in need of voter ID assistance so they can vote with confidence, knowing they cannot be turned away.

Ahead of the Wisconsin State Supreme Court election on April 4, we are seeking a Wisconsin-based Campus and Community Liaison to support our voter ID education, outreach, and assistance programs across the state. This position would have a particular focus on youth and student voter engagement. This individual will work closely with VoteRiders' Wisconsin Voter ID Coalition Coordinator to ensure maximum coverage, community presence, and impact through this pivotal election.

This position, available ASAP, must be based in Wisconsin. The Wisconsin Campus and Community Liaison reports to our Wisconsin Voter ID Coalition Coordinator, and would receive additional support from our National Outreach Director and National Voter ID Assistance Director as needed.

COMPENSATION

At present, this role is a temporary full-time position, beginning ASAP and continuing through April 15, 2023, with possibility for extension following April 15.

Compensation is based on an annual salary of \$50,000/year (\$4,083.33/month), as well as a monthly remote work stipend, healthcare benefits, paid sick leave, and paid time off per the policies outlined in VoteRiders' Employee Handbook.

PRIMARY RESPONSIBILITIES

60% Campus and Youth-Focused Voter ID Education and Outreach

- Building on previous VoteRiders work in Wisconsin: identify, establish, and maintain meaningful partnerships with a diverse range of campus and youth-focused local organizations to support voter ID education and outreach
- Strengthen and support youth-focused organizations statewide to incorporate VoteRiders' free ID-focused tools and services into their voter outreach efforts ahead of the April 4 election. This could include but is not limited to: ordering Wisconsin Voter ID Info Cards, organizing canvasser and staff trainings on Wisconsin's voter ID law, co-hosting volunteer events to contact Wisconsin voters, joint social media live events or promotion of VoteRiders ID-focused social graphics, and receiving referrals of voters



with ID issues to VoteRiders for follow-up ID help.

- Represent VoteRiders at campus-based and other public events to encourage voter participation and share voter ID information and help offers
- Work with partner organizations to provide voter ID education, support and training as needed, implement programming, and track results
- Build the capacity of partner organizations and their staff/volunteers to provide voters with the ID information and assistance they need

30% Community-based Voter and Volunteer Engagement

- Proactively offer as well as respond to voter ID information and assistance needs from Wisconsin voters, including at Voter ID Clinics
- Assist in the recruitment, training, and oversight of a diverse group of VoteRiders volunteers who can support VoteRiders activities in the state via in-person and virtual participation
- Attend partner events or meetings as needed

10% Reporting

- Maintain and regularly update the portions of the voter-intake and partner-outreach database concerning Wisconsin
- Share information with the Wisconsin Voter ID Coalition Coordinator for inclusion in weekly Wisconsin outreach reports, ensuring timely and comprehensive reporting on established program metrics of success
- Track and reconcile expenses associated with the organization of program activities, Voter ID Clinics, and voter ID assistance
- Document stories, visually and otherwise, of voters assisted, including the steps taken to obtain an acceptable ID and capturing impact stories for posting on social and digital media as well as through traditional media
- Other special projects as needed, including assisting with overall organizational efforts and priorities on an ad-hoc basis

QUALIFICATIONS

Required

- Currently lives in Wisconsin (relocation funds are not included)
- At least two years' experience in similar role, including community organizing experience
- Ability to build strong and sustainable collaborative relationships that achieve actionable results
- Exceptional interpersonal skills, motivation, and entrepreneurial spirit
- Demonstrated ability to manage details, resourcefully solve problems and follow through with minimum direct supervision
- Excellent written, verbal and interpersonal communications skills; strong communicator, precise, compelling and diplomatic
- Experience and ability to work with diverse and at-risk communities



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- Regular and reliable access to a computer, internet signal, and cellphone
 - Strong computer skills, including Microsoft Suite and Google Suite with aptitude to learn new software and systems
 - Willing to travel with access to reliable transportation

Preferred/Plus

- Spanish language skills
- Experience with VAN
- Existing relationships with Wisconsin democracy, direct service, and/or community organizations
- Experience working within the political arena combined with experience at another not-for-profit organization
- Experience with digital storytelling methods

EQUAL EMPLOYMENT OPPORTUNITY POLICY

VoteRiders is committed to diversity among its staff. VoteRiders is an equal opportunity employer. All employment decisions at VoteRiders are based on our mission and program needs, job requirements and individual qualifications, without regard to age, race, color, national origin, religion, sex, sexual orientation, disability, or any other legally protected basis. VoteRiders will not tolerate any unlawful discrimination or harassment.

TO APPLY

To apply, send a resume, cover letter and contact information as well as current or former working relationships for two references to Jobs@VoteRiders.org. Please note that references will not be contacted without your permission. Include in the subject line: your **last name** and **Wisconsin Campus and Community Liaison**. Applications will be accepted until the position is filled. Please include where you saw the job post or how you learned of the open position.